

## REGULAR MEETING

April 1, 2013

**President LaMont called the meeting to Order at 7:03 p.m.**

**Present for Roll Call:** Tom LaMont, Todd Chamberlain, Randy Schuster, Craig Reimel, and Julanne Skinner.

**Other Officials Present:** Marion O'Malley, Esq., Solicitor; Erin H. Jenner, Secretary; John Wilson, Mayor.

**Approval of Minutes:** Council discussed and revised the minutes of the March Meeting. Council then approved the minutes of the March meeting as amended. Motion by Schuster; seconded by Chamberlain. Approved unanimously

**Misc. Correspondence:** Skinner commented that the Area Agency on Aging and the Montrose Minute Men were requesting donations and asked if the Borough was going to make a contribution. Council discussed, no action was taken.

**Recognition of Attendees:** Dale Smith, Alice Walsh, Staci Wilson, and Melinda Darrow.

**Adoption of Agenda:** Adopt April's agenda. Motion by Chamberlain; seconded by Reimel; approved unanimously.

**Approval of Payroll:** Approval of March's payroll as presented. Motion by Schuster; seconded by Chamberlain; approved unanimously. Motion carried. Reimel questioned if Jim Smith's hours were due to call-outs. Chief Smith answered yes. Schuster motioned to place an ad for part-time police officers. Chamberlain seconded. Approved unanimously. Motion carried.

**Approval of Expenditures:** Approval of March's Expenditures as presented in the amount of \$222,574.47 against \$110,441.28 in reported deposits. Motion by Schuster. Seconded by Skinner. Approved unanimously. Motion carried.

**Budget vs. Actual Report:** President LaMont asked if anyone had any questions or comments about the budget report.

## **Reports:**

**Treasurer's Report:** Schuster motioned to accept the Treasurer's report. Reimel seconded. Approved unanimously. Motion carried. Chamberlain asked Council if they were planning on building new bathrooms for the park. Reimel explained he would like to talk to John Puzo about plans and specs for a block building. The Borough Secretary asked if a port-a-john could be placed at the park, on the Jackson Street side. Reimel motioned for a port-a-john to be placed on the Jackson Street side of the park. Schuster seconded. Approved unanimously. Motion carried.

**Police Department:** Chief Smith asked Council if they had any questions with the police report.

**MMA Report:** President LaMont asked if there were any questions on the MMA report. Skinner questioned whether there had been a discussion on the meeting date. Reimel stated they were waiting for Bridgewater's Solicitor.

**Mayor's Report:** Mayor Wilson requested a short executive session.

**Street Department:** DiPhillips was absent; the Borough Secretary discussed the Street Department report with Council. It was explained that in order for the pipe on Coleman Road to be replaced the Borough would have to hire an engineer and fill out a 47 page report called a GP-507. Reimel suggested calling Joe Hunt to see if they would help us with the paperwork. Solicitor Marion O'Malley said that DiPhillips had dropped of the agreement with Carizzo, but the agreement didn't mention liability, and she offered to beef up the contract. President LaMont said he would contact Joe Hunt for the next meeting.

President LaMont also mentioned the pipe collapsed on Mill Street, and asked Council their thoughts about replacing the pipe and curbing. Schuster stated it would take parking away from the Community Center. Chamberlain felt it would make it hard to plow. Council decided to have DiPhillips fix the pipe.

Reimel motioned for DiPhillips to purchase his sign material at a cost of \$1,500.00. Schuster seconded. Approved unanimously. Motion carried.

Reimel motioned for DiPhillips to purchase a water pump for the street sweeper at a cost of \$450.00. Schuster seconded. Approved unanimously. Motion carried.

**Zoning Officer:** President LaMont asked if anyone had any questions or comments with the Zoning report.

**Action Items:**

- 1. Chocolate and Wine Festival requesting police presence:** Reimel motioned to approve for two uniformed police officers to be present at the Chocolate and Wine Festival from 2:30pm to 7:30pm on May 18, 2013. Schuster seconded. Approved unanimously. Motion carried.
- 2. Brian Baker requesting the use of Building for LTAP Training:** Reimel motioned to grant Brian Baker the use of the Borough Building for his LTAP Training. Skinner seconded. Approved unanimously. Motion carried.
- 3. VFW request for the Parade:** The VFW requested the Mayor take the necessary steps for traffic control for the Memorial Day Parade, and also to have a floral tribute on the green. Schuster motioned to approve the VFW's request. Reimel seconded. Approved unanimously. Motion carried.
- 4. Forest Lake Township Agreement:** Solicitor Marion O'Malley presented the Forest Lake Township police agreement, and said she updated the language and added items that Frank Pinkowski had requested. Solicitor Marion O'Malley stated she gave Frank Pinkowski a copy of the agreement and ordinance for their meeting tonight, and confirmed with the Borough Secretary that we need to advertise the Ordinance for two weeks. Skinner questioned the dates of the agreement and Reimel confirmed that the agreement is a two year agreement. Schuster motioned to accept the agreement and advertise the ordinance with the corrected dates. Reimel seconded. Approved unanimously. Motion carried.

President LaMont recessed the Open Meeting and called an Executive Session at 8:00 pm.

President LaMont called the Open Meeting back to Order at 8:05 pm.

**Executive Session:**

1. **Personnel:** Schuster motioned for a change of title for Mike Hornak to Sergeant and Nathaniel Williams to Corporal on a ninety day probationary basis. Reimel seconded. Approved unanimously. Motion carried. No increase in pay at this time.

President LaMont asked if there was any public comment.

Chamberlain motioned to adjourn the meeting. Reimel seconded. Approved unanimously. Motion carried.

**REGULAR MEETING**

**April 15, 2013**

**President LaMont called the meeting to Order at 7:35 p.m.**

**Present for Roll Call:** Tom LaMont, Todd Chamberlain, Craig Reimel, Sean Granahan, and Julanne Skinner.

**Other Officials Present:** Erin H. Jenner, Secretary; John Wilson Mayor.

**Recognition of Attendees:** Dale Smith, Ken DiPhillips, and Staci Wilson

**Adoption of Agenda:** Chamberlain motioned to adopt the agenda with additions. Reimel seconded. Approved unanimously. Motion carried.

**Action Items**

1. **Adoption of Police Agreement with Forest Lake Twp:** President LaMont opened the hearing at 7:39pm. President LaMont asked the Borough Secretary if the Ordinance had been properly advertised. She replied yes. Skinner questioned the dates of the agreement. Reimel clarified the dates of the agreement. President LaMont closed the hearing at 7:40pm. Reimel motioned to accept the agreement and approve the Ordinance. Chamberlain seconded. Approved unanimously. Motion carried.
2. **Police Request from EMHS:** The Endless Mountain Health System sent a letter to Council requesting police coverage when the hospital moves out of the Borough to Bridgewater Township. President LaMont stated the request is denied, the Police Department can't be contracted with private organizations.

- 3. Street Department:** DiPhillips requested Council's permission to purchase piping supplies, line paint, glass beads, cinders and crack sealing program. DiPhillips stated he needs eight pails of line paint at \$75.00 each, totaling \$600.00; glass beads at \$20.00 a bag. The piping supplies will include catch basins and 7010ft of pipe for a total of \$7,000.00. Cinders will be 250 yards at \$16.50/yd, totaling \$4,125.00. Chamberlain motioned for DiPhillips to purchase pipe, paint and glass beads. Reimel seconded. Approved unanimously. Motion carried. Chamberlain motioned for DiPhillips to purchase cinders Skinner seconded. Approved unanimously. Motion carried. DiPhillips also stated he had quotes for the crack sealing program. Midline paving came in at the lowest price of \$12.85per gal for 350 gallons of oil total price \$4,497.50. Council discussed and Reimel motioned for Midline paving to do the crack sealing program. Skinner seconded. Approved unanimously. Motion carried.
- 4. Joe Hunt Engineers, Coleman Road Project:** President LaMont stated he spoke with Joe Hunt Engineers, and they will complete the application and permitting requirements at a cost of \$5,000.00. Carrizo has agreed to reimburse the Borough for all the costs with replacing the pipe at the end of Coleman Road. Council discussed the project in detail. Reimel motioned to have Joe Hunt Engineers complete the application and permits to move the project forward, Granahan seconded. Approved unanimously. Motion carried.
- 5. Cross walk at Church Street & Cherry Street:** Reiml stated because of the 706 project starting there have been many concerns about people crossing the road at Bartron's Funeral Home in order to get to church. Reimel asked Council's permission for DiPhillips to restore a cross walk at the corner of Cherry and Church Street, so when the 706 project gets to the area PennDot will be obligated to keep the crosswalk. Granahan motioned for DiPhillips to restore the crosswalk at Cherry and Church Street. Skinner seconded. Approved unanimously. Motion carried.
- 6. Meters on Pine Street:** Granahan asked if parking meter could be installed on Pine Street. President LaMont stated Pine Street is a County Road therefore the Borough can't install meters.

Granahan asked Chief Smith to clear the Zoning Officers schedule so; he can complete the permits for the Community Center.

**Discussion Items:**

- 1. TWC Franchise Agreement:** A new franchise agreement was presented to Council. Council discussed and agreed that changes need to be made. President LaMont asked Council to review more for the next meeting.
- 2. Park Mowing:** The Borough Secretary asked Council if they would like the McKeen Brothers, to mow the park again this year. Council discussed and agreed.

Granahan motioned to adjourn. Skinner seconded. Approved unanimously. Motion carried.

Respectfully Submitted,

Erin H. Jenner, Borough Secretary/Clerk