

REGULAR MEETING

August 5, 2013

President LaMont called the meeting to Order at 7:01 p.m.

Present for Roll Call: Tom LaMont, Todd Chamberlain, Sean Granahan, Tony Pickett and Julanne Skinner.

Other Officials Present: Marion O'Malley, Esq., Solicitor; Erin H. Jenner, Secretary. John Wilson, Mayor.

Approval of Minutes: Council discussed and revised the minutes of the July Meeting. Council then approved the minutes of the July meeting as amended. Motion by Chamberlain; seconded by Pickett. Approved unanimously.

Misc. Correspondence: President LaMont explained there were eight well permit applications that were excluded from the packet because of the number of pages. If anyone would like a copy of the applications the Borough Secretary will make the copies.

Recognition of Attendees: Patti Pickett, Dave Whalen, Joe Andre, Dorthy Thomas, Haley Skinner, Staci Wilson, Melinda Darrow, Judy Kelly, Dale Smith, Todd Smith, John Puzo, and Mark Andre.

Adoption of Agenda: Adopt Augusts' agenda. Motion by Chamberlain; seconded by Skinner; approved unanimously.

Approval of Payroll: Approval of July's payroll as presented. Motion by Chamberlain; seconded by Pickett; approved unanimously. Motion carried.

Approval of Expenditures: Approval of July's Expenditures as presented in the amount of \$46,515.38 against \$216,278.69 in reported deposits. Motion by Granahan. Seconded by Pickett. Approved unanimously. Motion carried.

Budget vs. Actual Report: President LaMont asked if anyone had any questions or comments about the budget report. Chamberlain questioned why the fire insurance for the building was more than what was budgeted. The Borough Secretary said she would look into it.

Reports:

Treasurer's Report: Granahan motioned to accept the Treasurer's report. Chamberlain seconded. Approved unanimously. Motion carried.

Police Department: Chief Smith asked if anyone had any questions on the report.

Chief Smith stated the 2005 Explorer failed inspection; Council discussed and decided to table the topic. Chamberlain motioned to gather information to fix the Explorer. Granahan seconded. Approved unanimously. Motion carried.

MMA Report:

Mayor's Report: John Wilson updated Council on the new area code and explained beginning September 21st in order to make a phone call you will need to dial the entire 10 digit number.

Street Department: DiPhillips was not present for the meeting. Council discussed the Street Department report.

Zoning Officer: President LaMont asked if anyone had any questions on the Zoning report.

Action Items:

- 1. David Whalen, from Time Warner Cable:** David Whalen from Time Warner Cable attended the Council meeting and answered several questions regarding the new franchise agreement. Council discussed the agreement and decided to make a few changes. David Whalen said he would make the changes and mail the revised copy of the agreement to the Borough Secretary. Reimel arrived at the meeting at 7:30pm.
- 2. Judy Kelly, Borough Parking Lot:** Judy Kelly attended the Council meeting to discuss the names of the Borough parking lots. Judy Kelly explained she took a poll at the last Chamber meeting and the votes came in that the north lot which is behind the County Office Buildings should be named 'Livery Lot'. The south parking lot which is located behind Church Street should be named 'Tannery Lot'. Reimel motioned for the South lot to be named 'Tannery Lot' and the North lot to be

named 'Livery Lot'. Granahan seconded. Approved unanimously. Motion carried.

- 3. Todd Smith, Andre's Apartment Project:** Plans were submitted to Council by Todd Smith to construct Garden Apartments on the corner of High and Mill Street. Council reviewed the plans and asked several questions. The Zoning Officer was not in attendance at this meeting so Council decided to have a Recess Meeting on August 12, to discuss the plans further.
- 4. Brian Baker, request use of council room for class:** Granahan motioned for Brian Baker to use the council room on Thursday September 12, 2013. Chamberlain seconded. Approved unanimously.
- 5. PRMS, Borough's Municipal Pension Plan:** Granahan asked if the topic could be tabled, he wanted to call PRMS. Council agreed to table the topic.
- 6. MMA loan close out:** The Borough Secretary explained she received a phone call from Peter Carlucci, and the MMA would like to move forward with closing out the loans and lock the interest rate of the loans at 2.75%. In order to start the loan process Peter Carlucci would need financial information from the Borough. Council asked the Borough Secretary to provide the information.

Discussion Items:

- 1. Community Center:** President LaMont stated he had spoken with Alice Davis and she is very receptive in being partners to keep the ball rolling. President LaMont said Alice Davis asked if the Borough could get estimates for the cost associated with the clean-up of the mold and gave permission for the pool to be drained. Council discussed the mold test and decided to ask DiPhillips to drain the pool.
- 2. Old Business:** Skinner questioned the 2011 audit; she could not find the audit in her past packets. Granahan stated the audit was in the packet because Council has to approve the audit. The Borough Secretary said she would provide Skinner with a new copy of the audit.
- 3. Protocols, asking the Borough Secretary for assignments:**
Granahan stated in accordance with PSAB guidelines, there are two

options with regard to access to the Borough Secretary. One being the Borough Secretary reports directly to the Council President and he would have to approve any request. Second option would be to assign the Borough Secretary to the finance committee which would make sense because the finance committee hired her. Skinner questioned turnaround time. Granahan said Right-to-Know request have timelines, but any request from council will not have a time request. Skinner suggested a turnaround time was needed.

Executive Session:

1. **Personnel:** Reimel motioned to hire two part-time police officers; Joshua Hale and Edward Grindall at 13.00 per hour, and work up to 24 hours a week. There will be a 90 day probation period. Skinner seconded. Approved unanimously. Motion carried.

President LaMont recessed the Open Meeting and called an Executive Session at 8:37 pm.

President LaMont called the Open Meeting back to Order at 9:21 pm.

President LaMont asked for public comment.

President LaMont recessed the meeting until August 12, 2013 at 7:00pm.

RECESSED MEETING

August 12, 2013

President LaMont called the meeting to Order at 7:15 p.m.

Present for Roll Call: Tom LaMont, Todd Chamberlain, Randy Schuster and Craig Reimel.

Other Officials Present: Erin H. Jenner, Secretary.

Recognition of Attendees: Jim Smith, John Puzo, and Todd Smith.

Action Items:

- 1. Todd Smith, Andre's Apartment project:** John Puzo and Todd Smith attended the meeting and discussed the following with Council. Lot space was confirmed and in compliance with the zoning. Setbacks were discussed and it was noted the property is a corner lot and therefore the setbacks on the Mill Street and Cherry Street sides need to be 25 feet, the plans will need to be changed to reflect the setbacks. Parking was questioned and the Zoning Officer confirmed there are enough parking spaces provided. Line of sight was checked and in compliance. There was a letter provided from the MMA which stated there are enough EDU's for the apartments but four more would need to be purchased. Also, a bigger line would need to be installed. Currently there is a four inch line and it would need to be upgraded to a six inch line for capacity.

Schuster motioned to adjourn the meeting. Seconded by Reimel. Approved unanimously. Motion carried.

REGULAR MEETING

August 19, 2013

President LaMont called the meeting to Order at 7:35 p.m.

Present for Roll Call: Tom LaMont, Todd Chamberlain, Sean Granahan, and Julanne Skinner.

Other Officials Present: John Wilson, Mayor.

Recognition of Attendees: Alice Walsh, Nate Williams, and Pat Daly.

Action Items:

- 1. Council permission for the Artists Open House to hang banner:** Reimel motioned for the banner to be hung. Granahan seconded. Approved unanimously. Motion carried.
- 2. Advertise a public hearing for the TWC Franchise Agreement:** Reimel motioned to advertise the TWC Franchise agreement. Chamberlain seconded. Approved unanimously. Motion carried.
- 3. Approved the MMA Ordinance:** President LaMont opened the hearing at 7:44pm. There were no comments from the public. Hearing was closed at 7:45pm. Granahan motioned to approve the ordinance, but with the correction of the language on page three paragraph 3 from “ to the extent required” to \$13,047,900. Reimel seconded. Approved unanimously. Motion carried.
- 4. 2005 Police Explorer:** Chamberlain motioned to fix the 2005 Police Explorer by his direction to Chief Smith. Reimel seconded. Approved unanimously. Motion carried.

Chamberlain motioned to adjourn, Skinner seconded. Approved unanimously. Motion carried.

Respectfully Submitted,

Erin H. Jenner, Borough Secretary/Clerk