

MONTROSE BOROUGH COUNCIL
Regular Meeting
April 4, 2016
7:00 PM

President Sean Granahan called the meeting to Order at 7:00 p.m.

Pledge of Allegiance was recited by all.

Mayor John Wilson read a prayer for guidance.

Adoption of Agenda: President Granahan questioned if anyone wanted to make any changes or additions to the Agenda. The following additions were made: Action Item: # 2. Change to Advertise Service; #10 MMA Request for Funds; #11. Accept Levi Tiffany's Resignation; Discussion Items: #8 Remove; Executive Session: Personnel. Motion was made to adopt the amended Agenda by Craig Reimel; Judy Kelly 2nd the motion. All in favor, motion carried.

Approval of Minutes: President Granahan inquired if there were any changes or corrections to the March 2016 minutes. A motion was made to accept minutes as presented by Craig Reimel; Randy Schuster 2nd the motion. All in favor, motion carried.

Present for Roll Call: Sean Granahan, Craig Reimel, Judy Kelly, Randy Schuster, Tom LaMont

Absent: Todd Chamberlain

Other Officials Present: John Wilson, Mayor; Lillian T. Senko, Secretary

Misc. Correspondence:

From the Desk of the Secretary
RE: Donation for Bowl for Kids Sake

Pa Municipal Retirement System
RE: GASB 68 Report

Stone House Investment Mgmt. LLC
RE: February Statement

EMC Insurance
RE: Alice Davis Claim

Susquehanna County Council of Governments
RE: December Agenda & November Minutes

Zoning Planning Board
RE: January, February, March 2016 Minutes

PA Dept. of Environmental Protection
RE: Notice of Violation

Mara Baldwin
RE: School Project at Memorial Park

Montrose Minute Men
RE: Fund Drive

Time Warner Cable
RE: Updated Information

DGK Insurance
RE: Information for Drone Owners

Community Foundation
RE: Information

President Granahan inquired if there were any questions or comments associated with the miscellaneous correspondence. No questions or comments

Recognition of Attendees: Chief Dale Smith, Larry Griffis, Jason Beardsley, Corporal Andy Genneken, Reggie Episale, Ken DiPhillips, John Watts, Greg Myers, Chris McGee, Dorothy Thomas, Jamie Holbert, Dawn Augenti, Dan Zaleski

Approval of A/P: President Granahan inquired if there were any questions or comments on submitted Accounts Payable. No questions or comments. Randy Schuster motioned to approve payment of outstanding bills; Tom LaMont 2nd the motion. All in favor, motion carried.

Approval of Payroll: President Granahan inquired if there were any questions or comments on submitted Payroll report. No questions or comments. Craig motioned to accept the Payroll Report; Tom 2nd the motion. All in favor, motion carried.

Accounts Receivable/Deposits: President Granahan inquired if there were any questions or comments associated with the submitted Accounts Receivable/Deposit Report. No questions or comments.

Reports:

Treasurer's Report: President Granahan asked if anyone had any questions or comments on the submitted Treasurer's Report. No questions or comments. Motion was made to accept the Treasurer's Report by Craig; Randy 2nd the motion. All in favor, motion carried.

Budget Report: President Granahan inquired if anyone had any questions or comments on the presented material. No questions or comments.

Street Department: President Granahan asked if anyone had any questions or comments on the report provided by Ken DiPhillips, Supervisor.

Ken said he will be meeting with PennDot to ask for their assistance when making repairs on State owned roads.

The investigation on the pipe project on Prospect Street gave Ken some indication on what the project would entail. Ken said the pipe was thirty inch in diameter, and it was installed in the early 1950's. The pipe handles all the water runoff from the road, and from the pond up by Diaz's house. Some pine trees would need to be cut, but Craig said the good news is the pipe is definitely not under the garage. Ken said he looked into pricing and for three hundred feet of pipe it would cost approximately six thousand three hundred and fifty one dollars, this price does not include the block and asphalt needed. Craig said the project would cost approximately the same cost as the property on Jackson Street that was completed last year.

Tom asked if anything can be done with Cherry Street since it's extremely dusty. Craig replied; informing him that Cherry Street will be paved this year.

Craig motioned to have Ken purchase the Cinders at a total cost of \$2,175.00 and a new Rammer Tamp at a cost of \$2,300.00; Randy 2nd the motion. All in favor, motion carried.

Zoning Report: President Granahan asked if there were any questions or comments on the report submitted by John Watts since he was present for this meeting. There were no questions, but Mr. Watts said he would like to speak on the Violations that were served on Daniel Zaleski. Mr. Zaleski had his day in court and was found guilty on all eight counts of zoning violations, and is in the process of rectifying the property to be compliant with the Zoning Ordinance of the Montrose Borough. Since Mr. Zaleski has two pieces of property within the Borough, Mr. Watts stated he is specifically speaking on the Zaleski property located at 75 Lathrop Street.

Mr. Zaleski provided to him an action plan on how he was going to separate the two properties. The plan requires permits, but Mr. Watts stated that the plan is satisfactory with him since it is within the Ordinance specifications.

Tom motioned to approve Mr. Zaleski moving forward to correct the violations with his plan based upon John Watt's recommendation; Judy 2nd the motion. All in favor, motion carried.

Police Department: President Granahan asked if there were any items Chief Smith would like to report on, or if there were any questions or comments regarding the Police Report.

Chief Smith said they will be having the Police Update, which is mandatory by the state at the Borough building on April 11th and 12th. The next item on the schedule is the CPR updates, and the Qualifying which will be done by Gene Michinski at the range. Randy asked who does the CPR updates; Chief Smith replied the Minutemen.

Municipal Authority: President Granahan asked if there were any questions or comments on the submitted Municipal Authority Report. No questions or comments.

Mayor's Report: Mayor Wilson said just past his house, near the brick house the stone sidewalk is all broken and needs to be looked at.

Action Items:

1. **Adopt Bernie Wealth for Police Pension Investment Mgmt. Serv.:** Tabled – will hold a mid-month meeting on April 18th to sign paperwork. Meeting to be held at 7:30 pm.
2. **Advertise for Memorial Park 2016 Grass Cutting Service:** Craig motioned to approve advertising for the grass cutting service; Tom 2nd the motion. All in favor, motion carried.
3. **Approve Northern Tier use of Conference Room May 17th:** Judy motioned to allow Northern Tier to use the conference room for their meeting; Randy 2nd the motion. All in favor, motion carried.
4. **Basketball Court, Memorial Park:** Craig provided an update on the repair of the basketball court. He said there is approximately a two and a half foot drop on the lower end. The Street Department is going to saw cut the existing blacktop, remove, and add a few feet of fill, saving money doing the prep work. When the blacktop pavers come in to repave the basketball court the handicap ramp will also be paved.
5. **Kiddie Equipment, Memorial Park:** Craig stated the Lions are trying to obtain help from the regional Lions Club, and if this is possible they will be able to donate five thousand dollars. Craig motioned to purchase the kiddie equipment with the Borough paying the difference from whatever funds the local Lions Club collects; Randy 2nd the motion. All in favor, motion carried.
6. **Accept Tony Picket's Resignation:** Craig motioned to accept Tony Picket's resignation with regret; Tom 2nd the motion. All in favor, motion carried.
7. **Accept Luther Giordano's Resignation:** Craig motioned to accept Luther Giordano's resignation with regret; Randy 2nd the motion. All in favor, motion carried.
8. **Swear in Dorothy Thomas as Vacancy Board Chair:** Mayor Wilson swore in Dorothy Thomas as the Vacancy Board Chair.

- 9. Approve Quick Books Upgrade:** Craig motioned to approve the purchase of the upgrade for Quick Books at a cost of five hundred, fifty nine dollars and ninety five cents; Randy 2nd the motion. All in favor, motion carried.
- 10. Montrose Municipal Authority Request for Funds:** David Darrow, Vice Chairman of the MMA, submitted a formal request for Council to share a percentage of the Act 13 funding. Mr. Darrow is requesting twenty thousand dollars which would be used for blacktop restoration, in the replacing of various sewer lines around the Borough. Tom motioned to approve release of Act 13 Funds in the amount of twenty thousand dollars to the MMA; Craig 2nd the motion. All in favor, motion carried.
- 11. Accept Levi Tiffany's Resignation:** Tom motioned to accept Patrolman, Levi Tiffany's resignation with regret; Craig 2nd the motion. All in favor, motion carried.

Discussion Items:

1. **Zoning Map – Sec 3.200 Ordinance Change R-1 to I-1:** It was brought to Council's attention that an Ordinance amending Section 3.200 to adopt a revision of the Zoning Map, changing the Hollister property from R-1 to I-1 at a regular meeting on August 5, 1996. The Ordinance was adopted but the Zoning Map was never updated.

President Granahan suggested this topic be tabled for another time, and to send Solicitor O'Malley the information for her review.

2. **Curb Reimbursement:** President Granahan informed everyone Dorothy Thomas was having issues with the water cascading down Cherry Street, and the water was literally eroding the foundation walls of the house. Tom LaMont approached Council in 2009 in her behalf, requesting the Borough put in curbing, but the request was rejected. Ms. Thomas paid for the curbing to be installed rather than taking the risk of obtaining more water damage to her home. She is now asking Council to reimburse her for the cost of the curb at a price of three thousand, two hundred ninety dollars and twenty eight cents. Tom motioned to reimburse Ms. Thomas the cost of installing curbs to protect her property in the amount of three thousand, two hundred ninety dollars and twenty eight cents; Randy 2nd the motion. All in favor, motion carried.

President Granahan said they should create a policy or resolution for curbing, whether it's an aesthetic issue or a Borough water issue.

3. **Hazard Mitigation Meeting, April 28th:** Council asked Judy to attend this meeting representing Council, she stated she would attend.
4. **Information Session for Drug Abuse:** District Attorney Robert Klein is conducting an informational session on combating drug use, and abuse in our community on Wednesday, April 13th at 6:00 pm at the Montrose High School. It was determined that Mayor John Wilson, and Police Chief Dale Smith attend this meeting.
5. **Presentation of Compliance Plan from Dan Zaleski:** Mr. Zaleski as a follow up from John Watts discussion of his Violations, and his plan to correct the violations, he would like to provide more details.

Mr. Zaleski wanted to reiterate he is not using the property for commercial use. He will be submitting a permit to place a permanent split rail fence between the Lathrop Street property, and his adjoining commercial property; along with a locking gate. The gate will contain a code to be used by the fire and ambulance service just in case of an emergency. Mr. Zaleski said he no longer parks the school bus or any other commercial vehicles on that property.

Tioga Environmental was hired to design and supervise the construction of a retaining wall, and water control system between the residential property, and the south side neighbor, as well as between his commercial property and that same neighbor. As soon as he receives the preliminary design, he will submit a more in-depth design to Mr. Watts.

6. **Census Survey:** President Granahan stated the Borough Secretary would be able to complete the survey, and Craig offered to lend assistance.
7. **Vacancy Board Chair Dorothy Thomas:** President Granahan said thank you to Dorothy Thomas for helping them find a replacement for the Council chair vacancy due to Tony Pickett's resignation.

Ms. Thomas said she has been contacting people to see if they are interested in serving on Council. She said so far she has one person that would

definitely like to serve on Council, Jamie Holbert, and one person that would be interested if she couldn't find anyone, Alice Walsh.

People who were interested but not available at this time: Luther Giordano, Abbey Lewis, and Sal Vetri (who is not in this ward). Definitely not interested was Larry Allen, Buff Lewis, Greg Myer, and Dan Regan. There were also six others who were contacted but no response.

Jamie Holbert who is the only person interested in serving on Council at this time period, and was present at the meeting. President Granahan said he remembered Mr. Holbert from another vacancy opening, but he wasn't a resident for the required time period. Mr. Holbert said he is still interested in being on Council, and would like to be considered. President Granahan said the extracurricular committees were still a requirement of the position. Judy told Mr. Holbert she went to Boot Camp, and the program really makes you understand what Council is talking about.

Miscellaneous:

Tom said he would like to go back to a document from the miscellaneous correspondence. Mara Baldwin wrote in she would like to use Memorial Park for a school project. Ms. Baldwin is raising awareness for lupus disease, and she would be utilizing the walking track to raise charity, and the rest of the park for family friendly activities. The date of the event is Sunday, May 1st.

Craig stated anyone can use the park for any type of activity, but they need to know that the park is open to all, regardless of what activities are going on in the park. Tom motioned to allow Mara Baldwin to hold her event at the park; Craig 2nd the motion. All in favor, motion carried.

Harrington Road Petition

Attorney, Jason Beardsley attended the meeting representing Larry Griffis, and his interest in Harrington Street being vacated. He stated that Dawn Augenti was looking into past minutes and Ordinances, and found writings they think refer to Harrington Street. In the past documentation they think that they intended to mean one thing, but it was written in a different way. Dawn explained to Council what she found, and what they think it means.

President Granahan said they cannot presume what was intended by another Council, they can only act on what is currently presented to them. He asked Attorney Beardsley what is his intent.

Attorney Beardsley presented to Council a petition to vacate Harrington Street.

President Granahan said Council will need to advertise for a hearing, so this topic will need to be addressed at the May 2nd meeting.

Executive Session:

President Granahan recessed the open meeting for an executive session at 8:17 pm.

At 8:33 pm President Granahan called the open meeting back to order.

Craig motioned to advertise for part time Police Officers; Judy 2nd the motion. All in favor, motion carried.

President Granahan said they will pass a Resolution recognizing Larry Kelly as the Boy Scouts choice for Distinguished Citizen of the Year.

Randy motioned to adjourn the meeting; Tom 2nd the motion. All in favor, motion carried.

Meeting Adjourned 8:35 PM

Respectfully Submitted

Lillian T. Senko

Lillian T. Senko
Borough Secretary